

Prince Albert Literacy Network (PALN)
Minutes of Special Meeting
Wednesday, Dec. 6, 2023 via Zoom

Members present: Tammy Burns, Cathy Dickson, Greg Elliott, Nikki Hemsworth, Samantha Kelly, Grace McLeod, LaVera Schiele, Brent Smith, Liz Thompson, Kara Thorpe, Sandra Williams

Guests: none

Regrets: none

1. Call to Order

Chairperson Nikki Hemsworth called the meeting to order at 12:04 p.m. and welcomed everyone to the Special Meeting.

The Special Meeting Notice and Agenda were emailed to members on Nov. 21, 2023.

As of Nov. 15, 2022, there are 54 PALN members.

Kara Thorpe noted we would like to open today's meeting by acknowledging the Prince Albert Literacy Network is on the traditional lands of Treaty 6 in Saskatchewan and the homeland of the Metis. We recognise the teachings of those who have lived on the land for centuries before us. It is with the understanding of learning from each other that we move forward in today's meeting and the ongoing work of the Prince Albert Literacy Network.

2. Approval of Agenda

Moved by Cathy Dickson and seconded by Brent Smith that the Agenda be approved as circulated. Motion carried.

3. New Business

3.1 Appointment of Auditor to review the 2022-23 PALN financial records

Moved by Greg Elliot and seconded by LaVera Schiele that the firm Kemp Thompson Brown be appointed as Financial Reviewer for the 2022-23 PALN financial records.

Motion carried.

3.2 Proposed Amendments to PALN Bylaws

Moved by Grace McLeod and seconded by Tammy Burns that amendments be approved for the following PALN Bylaws:

4.1.1 The PALN will hold one Annual General Meeting (AGM) each year in accordance with the Non-profit Corporations Act, 2022.
4.1.2 Notice of the AGM...at least 15 days before the AGM...
4.2.2 Notice of a Special Meeting will be provided at least 15 days before the meeting.
7.2 A Review Engagement of the books, accounts and records of the PALN is done each year. An independent recognized accountant will be appointed each year at the AGM.

Motion carried.

4. Adjournment

Meeting was adjourned by Nikki Hemsworth at 12:12 p.m.